



General Practice Owners Association
of Aotearoa New Zealand

Application for Membership – New Member

Please note: All applications for membership are subject to approval by the Board.

General Practice Name:

Practice Address:

Telephone:

Postcode:

Postal Address:

Postcode:

Website:

General Practice First Contact Services
number of Enrolled Patients (ESUs):

ACC Urgent Care Contract Services (if applicable)
number of patient visits in previous 12 months:

Are you party to the Primary Health Care MECA?

Yes

No

If yes, who is your appointed agent for the MECA
Bargaining?

PHO:

DHB:

Business Model / Legal Structure of Company (e.g. self-employed sole trader, limited liability
partnership, limited company, incorporated society):

Company/Incorporated Society Number:



List all shareholders (individual and corporate):

List any/all parent companies:

List any/all holdings in other organisations/trading arms/subsidiaries:

Initial appointed membership representatives for communication and voting purposes (e.g. lead partners):

1. Name:

Position held:

E-mail address:

Telephone office:

Mobile:

2. Name:

Position held:

E-mail address:

Telephone office:

Mobile:

I confirm I am authorised to act on behalf of the above practice and hereby apply for membership of GenPro. We agree to abide by the Membership Terms and Conditions and confirm that subject to the PSAAP Protocol we appoint GenPro as our mandated national contract negotiators (for the purposes of PSAAP or its successor forum/agency). We acknowledge that this application is for GenPro's core membership and does not cover additional MECA or Industrial Relations representation which will be available separately.

Signed:

Date:

Name:

Position Held:

General Practice Owners Association of Aotearoa New Zealand

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General Practice Owners Association

of Aotearoa New Zealand

Membership Terms and Conditions

Members shall be bound during the continuance of membership by these Terms and Conditions including any amendments made in accordance with the details set out below.

1. Membership Applications

- a. Applications for membership will be subject to approval by the GenPro Board which has the right to refuse applications.
- b. By submitting an application form by email, the applicant/Member is deemed to have signed the application form.
- c. All information provided by you to us must be true and accurate at the point of applying. In the event of a change of circumstances such as, change of contact details or material change in ESUs, you must notify us by phone, email or in writing so that our records are up to date. The Association reserves the right at any time to seek validation of any information relating to the applicant/Member's application and on-going membership, which may include confirming enrolled patient numbers with PHO (or alternative) data.

2. Membership Payments, Renewals and Cancellations

- a. Membership is for twelve months commencing 1 July until 30 June (or part year thereof for applications received after 1 July in any year) and will start on the day your application is approved. Membership will be activated at the point of approval and payment must be received within 30 days of receipt of the invoice.
- b. Payment must be made by direct bank transfer (or alternative means as determined by GenPro). If membership payment remains outstanding after the due date we will notify you by telephone, email or letter. In such circumstances an additional administration fee and/or interest penalty may apply.
- c. It is the member's responsibility to advise GenPro of their intention not to renew. Such notification must be in writing and received at least three months in advance. Subscription payments not received within one month of becoming due will result in the membership being considered lapsed and all services may be suspended pending payment. However, membership charges will continue to accrue, until resignation is received in writing, subject to the cancellation procedure outlined below. Memberships which have been suspended due to non-payment of subscriptions will be subject to a reinstatement administration fee.
- d. Refunds will not be given for cancelled memberships.

3. Membership

- a. Membership belongs to and applies to the individual General Practice and not to any individual regardless of who pays for the membership.
- b. Member Practice's (or Groups of Member Practices under common ownership or part-ownership) are required to immediately advise GenPro of all purchases, acquisitions, mergers or similar with another General Practice (or patient list) as well as the effective date of such acquisitions. Refer 1.c.

- c. Under b. above, the additional patient list and Practice shall automatically be deemed to be included within the original Practice's GenPro membership from the date of acquisition and a revised membership levy (pro-rata for any part-year effect) shall become payable from that date.
- d. We reserve the right to withdraw membership or to prevent any Member from renewing if the Member is misusing the membership benefits (for example, allowing someone else to use the benefits of their membership package).
- e. The individual(s) named as the Member Representative(s) should have authorisation to act on behalf of the Member (including but not limited to: applying for membership, voting on resolutions).
- f. It is the Member Representative's responsibility to ensure that details of Membership and its benefits are disseminated throughout the membership organisation as appropriate.

4. Membership Benefits

- a. Member benefits are only available if subscription payments are up to date.
- b. Member benefits may change without notice.

5. Terminating Membership

- a. We reserve the right to withdraw membership or to prevent any Member from renewing membership if the Member puts or potentially puts the reputation of GenPro into disrepute.
- b. We reserve the right to withdraw membership if the Member General Practice or its objectives or shareholders' values/behaviour is no longer compatible with that of GenPro.
- c. Members are not permitted to use our logo and/or name for the purposes of self-promotion on any of their organisational materials, including website without our prospective permission in writing.
- d. If a member is found to have contravened any of these terms and conditions, we may terminate their Membership without prior warning.

6. Variation of Terms & Conditions

- a. These terms and conditions may be revised from time to time. If they are revised, we will post or e-mail the revised version to you. It will be your responsibility to keep up-to date with all such changes and your continued membership shall be deemed acceptance of any changes to these terms and conditions.

